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Notice is hereby given the CTEDC Board of Directors meeting to be held in the Comanche EDC Building, 115 West Grand Avenue, Comanche. This meeting is to consider and if appropriate, take action with respect to the items listed below. *Accessible parking spaces are available.*  
*Requests for accommodations or interpreter services must be made 48 hours prior to this meeting.*

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## AGENDA

**I. Call to Order.**

**II. Minutes: Receive and consider the Board Minutes of the October 27<sup>th</sup>, 2022 meeting.**

**III. Treasurer's Reports: Receive and consider the FYE 9-30-2022 Post Audit v1 Financial Report, October Project Reserves Report, and the November Sales Tax Reports.**

**IV. Closed Session: The Board will convene into a Closed Session in accordance with the Local Government Code, Section, 551.087, Economic Development Negotiations, regarding new business expansions in the EDC Business Park.**

**V. Open Session: Discussion and possible action regarding the deliberations held in the Closed Session regarding new business expansions in the EDC Business Park.**

**VI. Committee Reports: Discussion and possible action to accept or reject recommendations and/or action of policies presented by Board Committees.**

**a. Monthly Administrative Report – November Council Meeting.**

**b. Executive Committee:**

- 1. Board Development: Board candidate application review and recommendations; Board term history; Online Sales Tax Training (December).**
- 2. Marketing: 2023 Marketing Budget.**
- 3. Strategic Plan: Draft in progress.**
- 4. Schedule Committee Meeting.**

**c. Budget & Finance Committee:**

- 1. Financial reporting structure.**
- 2. 2023 Budget for Susan Riley's office.**
- 3. Updated economic impact calculation worksheet.**
- 4. Banking & Investment RFP review.**
- 5. 990 Tax Return FYE 2021.**
- 6. State Transparency Report.**
- 7. Schedule Committee Meeting.**

## **VI. Committee Reports-continued**

### **d. Compliance Committee:**

- 1. Pending Commercial Project Application recommendation.**
- 2. Strategic Plan draft.**
- 3. Banking & Investment RFP review.**
- 4. Bylaws review and revisions.**
- 5. Schedule Committee Meeting.**

### **e. New Business Recruitment Committee:**

- 1. Updated incentive qualifier report.**
- 2. Project Freezer Pop recommendations.**
- 3. Incentive summary narrative review.**
- 4. EDC Business Park Survey.**
- 5. EV Charging Stations project.**
- 6. Schedule Committee Meeting.**

### **f. Business Retention & Expansion Committee:**

- 1. Identification of target industry site tours.**
- 2. Establish site tour schedule.**
- 3. Schedule Committee Meeting.**

## **VII. Old Business: Discussion and possible action regarding projects presented for consideration.**

- a. EDC Business Park infrastructure; expanded scope.**
- b. Committee Recommendations.**

## **VIII. New Business: Discussion and possible action regarding new EDC projects.**

- a. EDC Business Park Survey.**
- b. Committee Recommendations.**

## **IX. Other Business: Discussion and possible action regarding other items presented for consideration.**

## **X. Closed Session: The Board will convene into a Closed Session in accordance with the Local Government Code, *Section, 551.074, Personnel Matters.***

## **XI. Open Session: Discussion and possible action regarding the deliberations held in the Closed Session regarding Personnel Matters.**

## **XII. Announcements.**

## **XIII. Adjournment**

### **CERTIFICATION**

I hereby certify that the above agenda was posted to the front window of the Comanche EDC Building by 3:45 p.m. this 14<sup>th</sup> day of November, 2022.

  
Jacqui Stewart, CCD  
Development Director