

CITY OF COMANCHE

EMPLOYEE POLICY HANDBOOK

PAGE 6, SECTION 2:

EQUAL OPPORTUNITY POLICY The City of Comanche pursues a policy of Equal Employment Opportunity. It is the policy of the City that all personnel practices will be administered without regard to race, national origin, color, sex, religion, age, disability, military service, veteran status, or other legally prohibited factors. These practices include: hiring, promotion, transfer, compensation, benefits and dismissals. Personnel decisions will be based on an individual employee's capacity to perform the essential functions of his or her job, general attitude and willingness to work harmoniously to perform assigned tasks for the benefit of the citizens of Comanche.

PUBLIC NOTICE

INDIVIDUALS WITH DISABILITIES MAY PAY THEIR WATER BILLS, REQUEST SERVICE CONNECTION, OR CONDUCT OTHER CITY BUSINESS IN THIS BUILDING, THE CITY HALL 101 E. Grand Avenue. A REPRESENTATIVE FROM THE APPROPRIATE DEPARTMENT WILL ACCOMMODATE YOUR TRANSACTIONS. THE ENTRANCE OF THE ANNEX IS A HANDICAP ACCESSIBLE ENTRANCE FOR PROGRAMS AND SERVICES LOCATED IN THE MAIN CITY HALL OR ANNEX. THANK YOU.

**NOTICE OF ACCESSIBILITY AND NON-
DISCRIMINATION
ATTENTION**

THE AMERICANS WITH DISABILITIES ACT REQUIRES ALL CITY OF MINERAL WELLS PROGRAMS AND SERVICES TO BE ACCESSIBLE TO PEOPLE WITH DISABILITIES.

FOR ACCOMODATION OR TO INFORM US OF INACCESSIBILITY OF PROGRAMS, SERVICES OR FACILITIES, PLEASE CONTACT SHARON MCFADDEN, CITY CLERK, CITY HALL, 101 E. Grand Avenu, Comanche, TX 76442, TELEPHONE 325-356-2616.

THE AMERICANS WITH DISABILITIES ACT OF 1990 PROHIBITS DISCRIMINATION ON THE BASIS OF DISABILITY. TO REPORT POSSIBLE VIOLATIONS, PLEASE CONTACT THE PERSON IDENTIFIED ABOVE.

THANK YOU FOR ASSISTING THE CITY OF MINERAL WELLS IN ITS COMMITMENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT.